

PROCEEDINGS OF THE BOARD OF TRUSTEES  
SD #58 YELLOWSTONE COUNTY  
BILLINGS, MT 59106

November 17, 2014

Chair John Dailey called the regularly scheduled Board of Trustees meeting to order at 12:00 noon.

PRESENT: John Dailey, Superintendent Mike Sullivan, Principal Keith Tresch and Roger Heimbigner. Member absent: Chelsea Mandler. A quorum was present.

GUESTS: Denise Heimbigner.

The Pledge of Allegiance was recited by all in attendance.

**ADD AGENDA ITEM** Chairman John Dailey added agenda item for Contracts for Administration, Admin Assistant, and Custodian Contracts.

**HEARING OF  
INDIVIDUALS/  
CORRESPONDENCE** None.

**OLD BUSINESS** **Appoint Board Member**

Chairman John Dailey appointed Chris Eide as a board member until the next regularly scheduled election.

**Approve Minutes/Bills**

There was discussion on the cable bill, calf shed being built by Vo-Ed department and therapy charges John Dailey motioned and approved the bills and minutes for approval. Motion passed unanimously.

**NEW BUSINESS** **Items for Action**

**Accept Resignation of Chelsea Mandler as a Trustee**

John Dailey approved the resignation of Chelsea Mandler as a board trustee. There is still one position to be filled on the board.

### **Job Abandonment Resignation**

Supt. Sullivan stated that Connie Leeper resigned by phone on October 19<sup>th</sup> but didn't follow up with a resignation letter. She hasn't returned to work since then. Supt. Sullivan sent a certified letter to Connie Leeper to confirm her resignation or give her the opportunity to attend the board meeting. Chairman John Dailey approved Connie Leeper's job abandonment resignation.

### **Administrative, Admin Assistant, and Custodian Contracts**

John Dailey approved the administrative contracts, administrative assistant contract, and custodial contracts as recommended by Supt. Sullivan. Motion passed unanimously. Supt. Sullivan had one year added to his contract.

### **Superintendent Report**

None.

### **Trustee Reports**

Board Chairman John Dailey talked about the 30 day trial on a timekeeping system through Sharepoint that will become available. If it works, this may be an inexpensive way to automate the time keeping process.

### **Adjournment**

A motion was made and approved by John Dailey to adjourn. Motion passed unanimously.

**Adjournment:** 12:52 p.m.

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John Dailey, Chairman

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Roger Heimbigner, Clerk